



10 November 2023

Dear Parent/Guardian,

At Garrang Wilam Primary School, we are committed to providing the very best education for all our students. We are looking forward to a great year of teaching and learning and would like to advise you of our voluntary financial contributions for 2024.

Schools provide students with free instruction to fulfil the standard Victorian curriculum and we want to assure you that all contributions are voluntary. Nevertheless, the ongoing support of our families ensures that our school can offer the best possible education and support for our students. We want to thank you for all your support, whether that's through fundraising or volunteering your time. This has made a huge difference to our school and the programs we can offer.

In the past year our community has supported us by paying these contributions which has allowed us to offer a robust and varied curriculum program. To sustain these programs this support is still needed. We hope that families will continue to pay these contributions so we can offer our existing program in 2024.

Within our school this support has allowed us to resource an incredible Physical Education Program, Music Program and innovative and creative Visual Art offering as well as setting up a comprehensive Digital Learning Program with a focus on Robotics. We have resourced reading materials to bolster our take home reading program, classroom reading materials and library books, with over \$20,000 spent towards this. Every classroom has math toolkits for students to use when displaying their math knowledge. Kits are filled with hands-on resources such as MAB, linking cubes, tens frames, Cuisenaire rods, rulers and dice. The support has also contributed to our well-maintained grounds.

Your contributions ensure that all students are ready to learn with the materials they need every day.

For further information on the Department's Parent Payments Policy please see a one-page overview attached.

We thank you in advance for your continued support of our school and we look forward to working with you and your child/children in 2024.

Sincerely,

Natalie Nelson  
Principal

Quenton Walsh  
School Council President

<b>Year 3 – Curriculum Contributions – items and activities that students use, or participate in, to access the Curriculum</b>	<b>Amount</b>
Classroom consumables, materials & equipment <ul style="list-style-type: none"> <li>• Stationery - Scissors, pencil case, sharpener, erasers, ruler, post it notes, graph books, project books, exercise books, connector pens, pencils, graphite pencils, highlighters, document wallets, glue stick, red pens, blue pens, black pens, headphones, whiteboard makers (\$30)</li> <li>• Art – paint, crayons, canvas, glitter, coloured paper (\$20)</li> <li>• Science – shared items (\$15)</li> <li>• Mathematics – numeracy items (\$15)</li> <li>• English – English items (\$10)</li> <li>• Sports – equipment (\$10)</li> <li>• Music &amp; Performing Arts – equipment (\$10)</li> <li>• Class projects/inquiry learning - coloured paper, posters/charts, craft items, classroom libraries, readers (\$15)</li> </ul>	\$ 125
Online Subscriptions <ul style="list-style-type: none"> <li>• Essential Assessments (\$10)</li> </ul>	\$ 10
Printing and photocopying of worksheets and learning materials	\$ 10
ICT – provision and configuration of devices, maintenance and server/system costs (eg iPads & STEM equipment)	\$ 20
<b>Other Contributions – for non-curriculum items and activities</b>	<b>Amount</b>
School Sports Victoria membership	\$ 2
First aid equipment	\$ 13
School grounds maintenance and improvements for our lawns, gardens and woodwork.	\$ 20
School library – Contribute to the purchase of books for the library.	\$ 20

### Extra-Curricular Items and Activities

Garrang Wilam Primary School offers a range of items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides in order to deliver the Curriculum. These are provided on a user-pays basis, and you will be advised before the event of the cost.

### Financial Support for Families

Garrang Wilam Primary School understands that some families may experience financial difficulty and offers a range of support options, including:

- the Camps, Sports and Excursions Fund
- State Schools' Relief
- Assistance/Payment Plans



## Camps, Sports & Excursion Fund (CSEF)

The Victorian Government has again committed to providing eligible students with Camps, Sports & Excursion funds (CSEF). These funds are paid to the school to use towards excursions, incursions and camps for eligible students. To be eligible for the funding, a parent or legal guardian must be the holder of a current Healthcare card or Pension card or be a temporary foster parent on the first day of Term 1 or Term 2. Parents who are eligible for CSEF will be required to complete a CSEF application form as early as possible in the New Year. Applications close at the end of Term 2, 2024.

## Assistance/Payment Plans

If you feel you will have difficulty in making the requested payments, please contact our Business Manager, Clare Najdovski. Families who are experiencing hardship and feel they need further assistance are encouraged to contact the Business Manager on 7301 7000. Any information regarding your financial circumstances, payment arrangements and status will always be kept strictly confidential.

## State Schools' Relief

State Schools' Relief is a not-for-profit organisation that improves the lives of tens of thousands of disadvantaged Victorian students, and their families, each year. If you need assistance with the school uniform, please contact the office on 7301 7000.

## Total

Category	
Curriculum Contributions	\$ 165.00
Other Contributions	\$ 55.00
Extra-Curricular Items and Activities	\$ TBC as events occur
<b>Total Amount</b>	<b>\$220.00</b>

## Payment methods

- COMPASS
- Via instalments through COMPASS
- Eftpos at the office

To ensure you are kept up to date with the many exciting developments happening at Garrang Wilam Primary School please ensure you regularly check our school website <http://garrangwilamps.vic.edu.au/>, Facebook, Compass and your emails.

## Refunds

Parent requests for refunds are subject to the discretion of the school and made on a case-by-case basis. Refunds will be provided where the school deems it is reasonable and fair to do so, taking into consideration whether a cost has been incurred, the Department's Parent Payment Policy and Guidance, Financial Help for Families Policy and any other relevant information.



# PARENT PAYMENTS POLICY

## PARENT PAYMENTS POLICY ONE PAGE OVERVIEW



### FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the standard curriculum requirements in Victorian Curriculum F-10, VCE and VCAL.
- Schools may invite parents to make a financial contribution to support the school.



### PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

#### Curriculum Contributions

Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.

#### Other Contributions

Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.

#### Extra-Curricular Items and Activities

Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

- Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).



### FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



### SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.

